



## Term and Conditions

By enrolling your child with the London LAMDA Studio, you accept these terms and conditions ("Terms & Conditions") and sign your agreement to them as an ongoing agreement between you and the London LAMDA Studio ("Agreement").

The Agreement is made between the parent/guardian ("Parent", "you" or "your") of each enrolled student ("Student") by a Parent and the London LAMDA Studio ("London LAMDA Studio", "we", "our", "us") and is valid at all times whilst the Student is enrolled in any classes/lessons with the London LAMDA Studio and until such time as written notice is given in accordance with these Terms & Conditions.

### Introduction

1.1 These Terms & Conditions apply to all classes/lessons offered by the London LAMDA Studio.

1.2 For participation of any classes/lessons with the London LAMDA Studio all Parents are required to consent to these Terms & Conditions by ticking the acceptance box for these Terms & Conditions when submitting an electronic booking enquiry online. We may update these Terms & Conditions from time to time.

1.3 A "class" or "lesson" refers to your allotted 1-1 time slot of 30 minutes with the London LAMDA Studio either in-person or online.

1.4 "Term" refers to one normal academic term of the London LAMDA Studio during which lessons are run.

1.5 "Term Dates" refers to the dates for the relevant Term.

### Booking Enquires

2.1 Each Student's place is allocated on a 'first come, first served' basis. Booking enquires must be accompanied by the appropriate payment transfer, as set out in our Booking System. If the London LAMDA Studio is unable to accept the Student due to capacity reasons, the Student may, at the Parent's discretion, be placed on a reserve list to be contacted when a place becomes available and the full payment will be refunded.

### Fees

3.1 Due to the nature of our venue bookings all fees must be paid in advance. There are no exceptions.

3.2 Fees must be paid via our website found at: [www.londonlamdstudio.co.uk](http://www.londonlamdstudio.co.uk) and paid via our Stripe interface.

### Cancellation of classes/lessons

4.1 All cancellations must be made in writing via email to [georginafranceshart@gmail.com](mailto:georginafranceshart@gmail.com) or by texting 07938659754.

4.1 Any cancellations made with less than 12 hours' notice will be charged in full. This is subject to discretion of the London LAMDA studio. In the event the full charge is agreed to be waived the venue hiring fee (see 4.2) must still be paid. This lesson is able to be rescheduled online (subject to availability) with a £2.50 refund of the difference between the online and in-person class.

4.2 Cancellations made with more than 12 hours' notice will only incur the charge of the venue hiring fee.

Harrow Arts Centre: £6.50/half hour.

Mill Hill Music Complex: £3.50/half hour.

Online: No charge.

4.3 For full cancellation/no longer wish to continue please give 21 days' notice in writing to [georginafranceshart@gmail.com](mailto:georginafranceshart@gmail.com). So that we are able to cancel the venue booking. If tutoring online continuation of lessons can be cancelled with immediate effect by writing to [georginafranceshart@gmail.com](mailto:georginafranceshart@gmail.com).

4.4 If a student or anyone in your household is presenting any symptoms of Covid-19 including but not limited to: fever, coughing, shortness of breath or difficulty breathing. Please do not attend your lesson. The option will be given to re-schedule the lesson to a different date/venue/online in the future.



4.5 Where a session has to be cancelled by the London LAMDA Studio, our administrator will give as much notice as possible. In the event of a last-minute session cancellation, you will be notified by email, text message, or a call to your mobile phone. Parents must ensure that they provide up-to-date contact details. The option will be given to re-schedule the lesson to a different date/venue. Or a full refund may be given.

4.6 If a Force Majeure event occurs then the London LAMDA Studio will discuss as soon as practically possible, how best to host the classes and lessons until the Force Majeure event ceases.

4.7 In the above clause (4.5) 'Force Majeure' means, but is not limited to: acts of war; decrees of Government; riots; civil commotion; fire, flood, storm, tempest, epidemic, explosion, acts of terrorism, national emergencies and any event or circumstances which is both beyond the control of whichever one of the Parties is affected and which could not have been prevented by acting prudently, diligently or with reasonable foresight.

4.7a If the current pandemic Covid-19 results in another government lockdown, all lessons will continue online via the Zoom platform.

#### **Attendance**

5.1 The London LAMDA Studio may, at its own discretion, refuse to continue the tutoring of a student if it is felt that their lesson attendance is unacceptable. The London LAMDA Studio reserves the right to refuse teaching a student at its sole discretion.

#### **Health and Safety**

6.1 Students participate at their own risk and are obliged to inform the London LAMDA Studio and its staff of any existing injuries or medical conditions.

6.2 If a Student is unwell or has an accident requiring emergency treatment, the Parent will be contacted via the emergency contact details provided on the booking form. This number must always be contactable whilst the Student is attending classes. Parents are solely responsible for ensuring that these details are up to date.

#### **Personal Property**

7.1 Students are obliged to take care of their own belongings. The London LAMDA Studio cannot accept liability for lost or damaged belongings.

#### **General**

8.1 The London LAMDA Studio may, at its own discretion, refuse to continue the tutoring of a student if it is felt that the Student's behaviour is unacceptable. The London LAMDA Studio reserves the right to refuse teaching a student at its sole discretion.

8.2 All Students must be collected on time after a session. The London LAMDA Studio is unable to supervise Students after a session.

The Agreement shall be governed by, and construed in accordance with, the laws of England and Wales and any dispute, proceedings or claim shall fall within the jurisdiction of the English courts.